



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

JUN 18 1997

Maura K. Dunne, Treasurer
Susan B. Anthony List, Inc.
P.O. Box 19136
Alexandria, VA 22320-0136

Identification Number: C00280057

Reference: Year End Report (11/26/96-12/31/96)

Dear Ms. Dunne:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B of your report (pertinent portions attached) discloses payments for in-kind contributions which appear to have been paid previously (also attached).

Additionally, it appears that certain disbursements on your Schedule B (pertinent portions attached) are to pay for in-kind contributions which were previously incurred and reported (also attached). Please clarify whether the attached payments are in fact for the previously reported contributions.

When making in-kind contributions which are first incurred and then paid at a later date, they must first be reported as "memo" entries on Schedule B, supporting Line 23. These entries must identify the original vendors from which you have purchased the item or service, and under "purpose of disbursement", a brief statement explaining the item or service purchased and the name, address, office sought, and congressional district of the candidate (if applicable). When payments are later made to the vendor, these should be reported on Schedule B, supporting Line 23, to include the full name and address of the vendor, and the date the payment was actually made. The purpose of disbursement should be the same as previously reported but should also include a reference to the original contribution.